

Frequently Asked Questions regarding Delegate Assembly Nominations and Elections for 2020

Who is eligible to serve on the Delegate Assembly? To be eligible to serve on CSBA's Delegate Assembly, a board member must:

- Be a trustee of a district or county office of education that is a current member of CSBA; and
- Be a trustee of a district or county office of education within the geographic region or subregion which the Delegate will represent.

What is the term of office to serve on the Delegate Assembly? The term of office for each Delegate is two years beginning April 1, 2020 through March 31, 2022. Within each region, approximately half of the Delegates are elected in even-numbered years and half in odd-numbered years.

How is a board member nominated to serve on the Delegate Assembly? Member boards may download all documents related to the nominations at the csba.org website.

A board member must be nominated by a board in the region or subregion and may be nominated by his or her own district or county office. The nomination is an action that is taken in a public board meeting and requires a majority vote. A board may nominate as many individuals as it wishes, however, it is the responsibility of the nominating board to obtain permission from the nominee prior to submitting his or her name. Only one nomination form per nominee, please.

What does a valid nomination consist of? A valid nomination consists of a completed nomination form and a one-page biographical sketch form. In addition, an optional, one-page, single-sided, résumé may be submitted, (résumé cannot be substituted for the biographical sketch form).

When are the nomination and biographical sketch forms due? The nomination and biographical sketch forms must be delivered to CSBA either by fax (916) 371-3407, email nominations@csba.org, or mail postmarked by the U.S.P.S., on, or before, **Tuesday, January 7, 2020**. *It is the nominee's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office.*

How are nominees elected to serve on the Delegate Assembly? Ballots are mailed by Thursday, February 1 to each district or county board of education within the region or subregion. Ballots must be returned to CSBA via the U.S.P.S. (postmarked by the U.S.P.S.) by Monday, March 16. **Ballots may not be faxed or emailed.**

Voting for Delegates is an action of the entire board in a public meeting. Each board may vote for as many persons as there are positions to be filled within the region or subregion. The membership is notified of the results by April 1. If there is a tie vote, a run-off election will be held.

What are the required Delegate Assembly meeting dates? There are two required Delegate Assembly meetings each year. In 2020, the first meeting is May 16-17 in Sacramento and the second one is December 2-3 in Anaheim; this meeting precedes CSBA's Annual Education Conference and Trade show.

Does CSBA cover expenses for Delegates to attend the Delegate Assembly meetings? No, CSBA is not able to cover expenses.

For additional information, please contact the Executive Office at (800) 266-3382.